

**THE PAS REGIONAL LIBRARY BOARD MEETING  
AGENDA – September 13, 2016**

**PRESENT:** Jeannie Lajambe, Jennifer Hrabarchuk, Lauren Wadelius, Marion Jenkins, Emma Halpin, Chad Zolinski.

**1. CALL TO ORDER**

- a. Adopt agenda

**M / S / C      Emma H. / Marion J.**

- b. Minutes of June 14, 2016 – motion to approve

**M / S / C      Emma H. / Marion J.**

- c. Financial report June, July, August, 2016 – motion to approve

**M / S / C      Marion J. / Emma H.**

- d. Year to date

- *Adjustments made*
- *Any extra money in budget will be put back into books where possible as it was cut in half*

**2. CORRESPONDENCE / INFORMATION**

**3.**

- a. Circulation – June, July, August

- *August up in items*
- *Door stats high in summer*
- *Staff being asked to record services provided to patrons*

- b. Incidents

- *Male patron with mental issues. Aggressive – RCMP spoken too*
- *Two females – confrontational with staff. Suspected they were high*
- *Found liquor container in upstairs garbage*
- *Approximately 12 youth fighting in the parking lot. RCMP called*
- *Garbage stand – someone living in there again.*

- c. MLTA – Working group meeting

*September 20 at 7 pm. Can connect remotely through Adobe Connection  
Present proposal on new united Library Association for Manitoba.*

- d. MLTA newsletter  
*Circulated by email.*
- e. Zinio  
*Online magazines available to patrons at no cost. Circulation counts for us.*

#### 4. OLD BUSINESS

- a. Building repairs – *lights changed*
- b. Grant application – Heritage Grant – need signature  
*Hired Lauren Carter to do research and compilation of Library history*

#### 5. NEW BUSINESS

- a. Budget 2017
  - *Lauren will work on a draft, based on status quo. Concerned because we need increase – not sure what to do to cut costs, already bare bones.*
  - *Need creative ideas for fundraising.*
  - *A variety of ideas were discussed.*
- b. Relocation – discussion
  - *Lauren met with Alan Gibb and discussed.*
  - *Need to make a list of pros and cons as well as needs. Just talk at this time but want to be prepared.*
- c. Meeting with PLS representatives
  - *September 29 from 1-4 pm at the library. SWOT (Strengths, weaknesses, opportunities and threats).*
  - *Lauren is working on a Small business case including a SWOT but uncertain future of community will alter it.*
- d. CUPE contract
  - *Contract up Dec 31.*
  - *No contact yet from CUPE*
- e. Accessibility Plan
  - *Province has indicated we are to have this done by November 1, 2017*
- f. Regional Library Agreement
  - *Renewal to be sent to RM and Town by October 1*

- g. Board resignation – M. Jenkins
- *Marion is relocating to Ontario and has tendered her resignation as of October 31, 2016.*
  - *Bonnie White has put her name forward as replacement.*

**THAT Bonnie White's application to sit on the Library Board effective November 1 be accepted.**

**M / S / C      Marion J. / Chad Z.**

**NEXT MEETING: October 18, 2016 at 6:30 p.m.**

**ADJOURNMENT: M / Chad Z.      7:55 p.m.**