

**THE PAS REGIONAL LIBRARY BOARD MEETING
MINUTES – October 18, 2016**

PRESENT: Jeannie Lajambe, Jennifer Hrabarchuk, Lauren Wadelius, Marion Jenkins, Warren Hicks, Chad Zolinski, Bonnie White.

1. CALL TO ORDER: 6:40 p.m.

- a. Adopt agenda
M / S / C Chad Z. / Marion J.
- b. Minutes of September 13, 2016 – motion to approve
M / S / C Marion J. / Chad Z.
- c. Financial September, 2016 – motion to approve
M / S / C Jen H. / Chad Z.

2. CORRESPONDENCE / INFORMATION

- a. Circulation – September: up over last year by 174 items
- b. Provincial Grant – received
- c. Incidents - discussed

3. OLD BUSINESS

- a. Grant application – Heritage Grant – received
 - Need an extension
 - L. Carter is unavailable at the moment
- b. Budget 2017
 - Based on 2016 and not receiving increase from Town or RM
 - Depends on possible relocation and may have to be amended throughout the year.
- c. Relocation – discussion
 - Met with Randi, BJ, Sam and Chris from Town.
 - Looking at options
 - Need to consider weight load of our books.
- d. Meeting with PLS representatives
 - Ideas they brought with them did not address issues in the North.

- e. CUPE contract
 - Expires December 31, 2016
 - Staff has applied to decommission the union in the Library
- f. Accessibility Plan
 - Tabled
- g. Regional Library Agreement
 - 3 years
 - Signed by Town; gone to RM for signature

4. NEW BUSINESS

- a. Sign
 - Bylaw officer left notice to apply for sign permit
 - Lauren put a notice of the sign that we had applied for the permit.
 - Received a letter from the Town to Lauren.
 - Should have been addressed to the Board as Lauren is not an employee of the Town, but of the Board.
 - Chad will draft a letter in response to the Town clarifying this.
- b. Partnership with Family Resource Centre
 - Doing some programs in our annex with their resources
 - Good partnership
- c. Events
 - Halloween craft party
 - PJ Tales
 - Pumpkin carving
 - Trying to promote space use by groups using their people/resources + our space for programming.
 - Facebook ads?

NEXT MEETING: Tuesday, November 8 at 6:30 p.m.

ADJOURNMENT: 7:45 p.m.

M / Marion J.

**A big thank you to Marion for all of her hard work. You will be missed and we wish you well in your new home!