

**THE PAS REGIONAL LIBRARY BOARD MEETING**

**October 9, 2012**

**MINUTES**

**PRESENT:** Jeannie Lajambe                                  Shawn Sexsmith                                  Warren Hicks  
                 Bonnie White    Irene Lemaire                                      Lauren Wadelius

**REGRETS:** Marg Lees, Jim Scott

**1. CALL TO ORDER**

**1.0 ADOPT AGENDA**

**M / S / C** Irene Lemaire / Warren Hicks

**1.1 MINUTES OF September 11, 2012**

**M / S / C** Jeannie Lajambe / Shawn Sexsmith

**2. CORRESPONDENCE/INFORMATION:**

**2.1 REVENUE SEPTEMBER 2012**

**2.2 BILLS FOR SEPTEMBER 2012**

**THAT bills in the amount of \$49,747.74 be paid.**

**M / S / C** Shawn Sexsmith / Warren Hicks

**2.3 ADMINISTRATOR'S REPORT (attached)**

**3. OLD BUSINESS:**

**3.1 WINDOWS**

Nothing further at this time.

**3.3 CHILDREN'S SIGN**

Waiting for wall to be painted and then will hang sign.

**3.4 GRANTS**

Received all money from the Town of The Pas, RM of Kelsey and the Government of Manitoba, Minister of Culture, Heritage and Tourism.

**3.5 WEBSITE DEVELOPMENT AND COMPUTERS**

Rob Helstom (UCN) is going to work on our site.

**3.6 COMPUTERS**

Ian Mitchell has been in and is working on a fix. He has found a replacement for our d-link which will work for us. Still no word from Gene's. Ian has provided estimates for equipment.

**THAT the estimate of \$2,152 for the new server be approved, plus the cost of installation, and that all upgrades be made to the computers as is necessary.**

**M / S / C Warren Hicks / Irene Lemaire**

**3.7 MOISTURE**

Still nothing on this from the Town.

**3.8 WINTER HOURS**

Wednesday evening hours seem to be picking up and have been favourably received.

**4. NEW BUSINESS:**

**4.1 CUSTOMER APPRECIATION DAY**

Being held Wednesday, October 10 from 11 am to 1 pm. Donations from the IGA, Arctic Beverages and Grub Box. Flin Flon appears to not be able to make it, but we are going ahead anyway.

**4.2 COMMUNITY OVEN**

The Pas Families Building a Better Community want us to consider a community oven which will be located in Devon Park. Approached us to be caretakers and rent it out for revenue. Shawn Sexsmith will contact Penny Helstrom. The Library is not interested in caretaking.

**4.3 BUDGET 2013**

Review draft. Discussion re advertising to promote services; consider email, facebook, newspaper on OCN and Good Deals rather than Opasquia Times to cut some costs.

Discussion re staff training. Requires some training should be put into the job descriptions to encourage library knowledge and consistency in work practices.

5 year plan includes windows, lights in library and carpet in annex.

Discussion regarding wall in annex. Looking at closing off the staff room door, put a new door in the window space (perhaps a pocket door) and permanent wall with pocket door to annex. Lauren to ask for quotes from Terry McLeod and Ed Demchynski.

**THAT the 2013 budget be approved as presented.**

**M / S / C Warren Hicks / Irene Lemaire**

**5. NEXT MEETING:**

November 13 at 7 p.m.

**6. ADJOURNMENT**

**M/ Shawn Sexsmith**

**All of which is respectfully submitted,**

**Jeannie Lajambe**

**THE PAS REGIONAL LIBRARY  
ADMINISTRATOR'S REPORT  
SEPTEMBER 2012**

REVENUE for September, 2012 was \$1,364.30

EXPENSES for September, 2012 was \$49, 747.74 (most of this due to 3 months of salaries and benefits being paid out in the amount of \$40,134.64)

CIRCULATION for September, 2012: 3,399 (e-books: 261)

PATRON COUNT for September, 2012: 3,755 (3,640 in library; 115 at events)

**MEMBERSHIPS**

|                         |           |
|-------------------------|-----------|
| Town of The Pas (new)   | 19        |
| Town of The Pas (renew) | 12        |
| RM of Kelsey (new)      | 3         |
| RM of Kelsey (renew)    | 2         |
| Non-Resident (new)      | 2         |
| Non-Resident (renew)    | 1         |
| <i>Total</i>            | <i>39</i> |

INTERNET USE: 131 hours purchased. This is very low, most likely due to our problems with speed and computers being unavailable.

**EVENTS AND PROGRAMS:**

Storyhour

Resumed September 27. Teacher: Amy Brown  
17 children registered

Book Club

We have 5 new members this year. Next meeting is November 6.

Photography Club

Every first and third Wednesday evening.

Astronomy Club

Every second Wednesday evening.

Cultural Days – PJ Tales

Friday, September 28. Readers were Lauren Wadelius, Bonnie White and Amy Brown. We had approximately 35 children in attendance with their caregivers. We reduced it to a half an hour, which worked better than the hour long sessions of the past.

### Halloween Theatre

October 26, 8-10 pm. Tickets are \$10 each. Theatre 53 to entertain. Wine and cheese included. Please support it by attending or volunteering to help.

### Pumpkin Carving

October 27, 2-3 pm.

### Diary of a Wimpy Kid

November 17

### Mangamania

In honour of Canadian Libraries Month, I have opened a contest to graphic novel readers. For each review of a graphic novel provided, they will be entered into a draw for some prizes courtesy of Funky Threadz. I have placed posters, entry forms and draw boxes at Scott Bateman Middle School, MBCI, Mary Duncan and Oscar Lathlin Collegiate. There has been some buzz about it so we are hoping it will be a successful way to draw youth in to the Library.

### Volunteer

We now have a new volunteer, Ernie, taking care of our many plants. He is doing a fabulous job!