

**THE PAS REGIONAL LIBRARY BOARD MEETING  
MINUTES – November 8, 2016**

**PRESENT:** Jeannie LaJambe, Jennifer Hrabarchuk, Lauren Wadelius, Warren Hicks, Bonnie White.

**REGRETS:** Bruce Mclean, Emma Lees, Chad Zolinski

**1. CALL TO ORDER: 6:40 p.m.**

- a. Adopt agenda
- b. Minutes of October 18, 2016 – motion to approve
- c. Financial October, 2016 – motion to approve

**2. CORRESPONDENCE / INFORMATION**

- a. Circulation – October
  - A bit down
  - E-magazines – a bit slow but picking up
  - Some magazines are discontinuing print editions

**3. OLD BUSINESS**

- a. Budget 2017
  - 6 scenarios provided by Lauren to account for 7% reduction in grant from the Town
  - Decision tabled to next meeting
- b. Relocation
  - no further news
- c. Employee contracts
  - Update policy manual or create handbook for employees, including job descriptions
  - Assessments done each year
- d. Accessibility Plan – pending
- e. Regional Library Agreement
  - Town has signed it, has been sent to RM for signature

#### **4. NEW BUSINESS**

##### **a. Pension and Benefits**

- Lauren gave decertification notice to the Town for payroll.
- Lauren questions by Town CAO why employees are part of the pension plan, GWL and why they are doing library's payroll.
- Pension: cannot remove Library from plan
- GWL: Rob Veito looking into alternatives in case the Town tries to remove library staff from plan
- Payroll: letter to Randi S. requesting Town continue providing service.

##### **b. Trappers Festival**

- Decided not to use the library in 2017.
- Still anticipate foot traffic – library will offer some programming as well as anticipate old time photos being offered.

##### **c. Christmas Party**

- Board and staff come and go December 13, 6-7:30 p.m. Meeting to follow.

**NEXT MEETING: Tuesday, December 13 at 7:30 p.m.**

**ADJOURNMENT: 7:40 p.m.**

**M / Jennifer H.**