

THE PAS REGIONAL LIBRARY BOARD MEETING

May 13, 2013

MINUTES

PRESENT: Bonnie White Jeannie Lajambe Marg Lees
Jim Scott Lauren Wadelius Irene Lemaire
Bruce MacLean Shawn Sexsmith Warren Hicks

1. CALL TO ORDER

1.0 ADOPT AGENDA

MOVED / SECOND / CARRIED.

1.1 MINUTES OF March 12, 2013

MOVED / SECOND / CARRIED.

2. CORRESPONDENCE/INFORMATION:

2.1 REVENUE MARCH 2013: \$2,158.50

2.2 REVENUE APRIL 2013: \$42,836.37

2.3 EXPENSES MARCH 2013: \$21,752.02

2.4 EXPENSES APRIL 2013: \$34,313.72

THAT the expenses for March and April 2013 be approved as presented.

MOVED / SECOND / CARRIED.

2.5 CIRCULATION for March, 2013: 3836 (e-books: 330)

2.6 CIRCULATION for April, 2013: 3955 (e-books: 341)

**2.7 PATRON COUNT: March, 2013: 4,053 (3,884 in library; 169 at events)
April, 2013: 4,118 (3,836 in library; 282 at events)**

2.5 MEMBERSHIPS

March

Town of The Pas (new)	21
Town of The Pas (renew)	16
RM of Kelsey (new)	6
RM of Kelsey (renew)	0
Non-Resident (new)	1
Non-Resident (renew)	0
<i>Total</i>	<i>44</i>

April

Town of The Pas (new)	15
Town of The Pas (renew)	13
RM of Kelsey (new)	1
RM of Kelsey (renew)	4
Non-Resident (new)	0
Non-Resident (renew)	2
<i>Total</i>	<i>35</i>

2.6 INTERNET USE: March - 500 hours; April – 432 hours

3. OLD BUSINESS:

3.1 MAINTENANCE

Bonnie and Lauren met with Randi and Eric of the Town to discuss maintenance. Structural issues are the town's responsibility; Operational issues is the Library's responsibility. Library Board will create an appropriate maintenance budget for 2014. Anything that a landlord would be responsibility is the Town's responsibility.

3.2 WINDOWS

Grant from Community Places denied. Lauren and Bonnie met with representatives from Community Places regarding the windows and other future projects.

3.3 MOISTURE

Humidity levels have been tested in the library basement and are being tested in the annex basement now. Level is acceptable in library basement; dehumidifier being emptied 2x daily to keep moisture level down. Sump pump is to be installed by the Town in the future. Eric will be meeting with a plumber about it.

3.4 LIGHTS

Nothing further. Town is looking to replace in other town buildings as well. There is a new incentive program for lighting through Manitoba Hydro.

3.5 LEAK

We have had a leak for several years over the stairs going to the second level of the main library. This leak has been fixed – the roof drain pipe was clogged and had to be cleaned out. Seems to have fixed the problem. Town will attend to repainting the ceiling.

3.6 CUSTODIAL CONTRACT

Current custodian, Keith Berg's last day is May 15. Our new custodian is Carolyn Hiebert.

3.7 ARTS PROGRAM

Hoping to have one for June. Last 2 sessions were successful.

3.8 OCN

Nothing further.

3.9 EVENTS

- (a) Art Classes for 12 and up: 10 children registered, 6 classes
- (b) Storyhour continues with 15 children
- (c) Pajama Tales held April 25 – 30 children plus their parents in attendance
- (d) Diary of a Wimpy Kid – 12 children registered
- (e) Fine Arts Festival youth art display – held in the annex April 22-24
- (f) Iron Chef – held May 4 with 18 participants (9 teams of 2) – very well received; had about 15 people in the gallery to watch the chefs. Will definitely repeat next year.

Bruce MacLean is a generous sponsor of the children's programs.

3.10 UPCOMING EVENTS

- (a) Pajama Tales – May 24 at 7 pm
- (b) Summer reading program – July (Lauren applying for grants for financial support of this and other children's programs)
- (c) May partner with the Museum for a science fair in August.

3.11 HEAD LIBRARIAN POSITION

Keith Paquette is now in the Library Assistant 1 position. This is working much better.

4. NEW BUSINESS:

4.1 BOARD MEMBER

Shawn Sexsmith has elected to step down as a board member. We thank him for all of his work and dedication to the Library. Two applications have been received. Interviews will be held June 3 at the library. Bonnie White, Jim Scott and Irene Lemaire will conduct the interviews. Shawn has agreed to sit on the board until the end of June.

4.2 DONATIONS

We have received donations in memoriam of Ernie Ewasiuk in the amount of \$240.00. Jim Scott will match the donations received. Shawn will look into running a workshop for children on nature topics; nature photography books will be purchased in Ernie's memory, along with other materials.

5. NEXT MEETING: June 11, 2013 at 6:30 pm

6. ADJOURNMENT: 7:10 p.m.

All of Which is Respectfully Submitted,

Marg Lees