

THE PAS REGIONAL LIBRARY BOARD MEETING
March 12, 2013
MINUTES

PRESENT: Jeannie Lajambe Warren Hicks
 Jim Scott Lauren Wadelius Irene Lemaire
 Bruce McLean

REGRETS: Bonnie White, Marg Lees, Shawn Sexsmith

1. CALL TO ORDER

1.0 ADOPT AGENDA

MOVED / SECOND / CARRIED.

1.1 MINUTES OF February 12, 2013

MOVED / SECOND / CARRIED.

2. CORRESPONDENCE/INFORMATION:

2.1 REVENUE FEBRUARY 2013: \$1,224.91

2.2 EXPENSES FEBRUARY 2013: \$21,646.09

THAT the expenses for February 2013 be approved as presented.

MOVED / SECOND / CARRIED.

2.3 CIRCULATION for February, 2013: 3,145 (e-books: 248)

2.4 PATRON COUNT: February, 2013: 3,910 (3,720 in library; 190 at library events)

2.5 MEMBERSHIPS

February

Town of The Pas (new)	11
Town of The Pas (renew)	9
RM of Kelsey (new)	1
RM of Kelsey (renew)	2
Non-Resident (new)	0
Non-Resident (renew)	2
<i>Total</i>	<i>25</i>

2.6 INTERNET USE: February - 113 hours

3. OLD BUSINESS:

3.1 WINDOWS

Nothing further.

3.2 WEBSITE

Nothing further.

3.3 MOISTURE

Nothing further.

3.4 LIGHTS

Nothing further.

3.5 BUDGET 2013

Budget to be presented to the R.M.

3.6 CUSTODIAL CONTRACT

Some issues with custodian not wanting to change lightbulbs; he is having his insurance renewed in 3 weeks and will have it allow for climbing ladders.

3.7 ARTS PROGRAM

Next session will be older children (pre-teen to teen) and will run in April.

3.8 OCN

Nothing further.

3.9 EVENTS

(a) iPad Information session: Good attendance. If we are to run another one Shane's has offered to assist.

(b) Valentine Cards: 21 children and 6 parents

(c) Seussapalooza: 31 children

3.10 UPCOMING EVENTS

March 23: Easter party (pictures with the Easter Bunny)

March 27: RESP information session

April 13: Diary of a Wimpy Kid writing/cartooning

Week of April 22-24: Fine Arts Festival display in annex of children's art

3.11 POLICY FOR VENDORS

Lauren has drafted a policy. Discussion and/or approval needed.

THAT the vendor policy be adopted as drafted.

MOVED / SECOND / CARRIED.

4 NEW BUSINESS:

4.1 CANADIAN LIBRARIES CONFERENCE

Canadian Libraries Conference is being held in Winnipeg in May. Lauren would like to attend. There will be no Manitoba Libraries Conference this year. PLS will be contributing to the travel expenses.

4.2 HEAD LIBRARIAN POSITION

Employee surveys were completed by the staff. The Head Librarian position is not working, it is unnecessary and creates tension and awkwardness with the staff. Lauren would like to delete this position and re-create a second library assistant position. (within the rights of the Employer according to the C.U.P.E. contract). The job description would be altered to that of the previous second library assistant position. Keith Paquette is agreeable to this change in his job title and subsequent reduction in wage. He would maintain his seniority.

Reference:

“Article 2 – Management Rights

2.01 The Union recognizes and agrees that except as specifically abridged or modified by this Agreement, all rights, powers and authority of the Employer to manage the business in which the Employer is engaged, are retained solely and exclusively by the Employer.

For greater particularity, but without limiting the generality of the foregoing, the Union acknowledges and agrees that the Employer has the sole and exclusive right:

g) to establish new jobs and to alter, consolidate or abolish existing jobs, to determine the number of employees in a classification.”

THAT the position of Head Librarian be deleted and a position of Library Assistant be created in its place, and THAT Keith Paquette be transferred into that Library Assistant position, effective April 1, 2013.

MOVED / SECOND / CARRIED.

5. NEXT MEETING:

Tuesday, May 14, 2013 at 7 p.m.

6. ADJOURNMENT: 7:30 p.m.

All of Which is Respectfully Submitted,

Jeannie Lajambe