

**THE PAS REGIONAL LIBRARY BOARD MEETING
MINUTES – JUNE 14, 2016**

PRESENT: Jeannie Lajambe, Jennifer Hrabarchuk, Lauren Wadelius, Bruce McLean, Warren Hicks, Marion Jenkins, Emma Lees

REGRETS: Chad Zolinski

1. CALL TO ORDER: 6:35 P.M.

- a. Adopt agenda
M / S / C Emma L. / Marion J.
- b. Minutes of April 12, 2016 – motion to approve
M / S / C Bruce M. / Emma L.
- c. Financial reports April, May, 2016 – motion to approve
M / S / C Marion J. / Emma L.

2. CORRESPONDENCE / INFORMATION

- a. Circulation:
Up for circulation, down for internet usage. ILL down because rotation with other libraries.
- b. Incidents: donations left at Workplace dragged to back door and was gone through. Staff cleaned it up.

3. OLD BUSINESS

- a. Building repairs
 - Annex door- nothing further
 - Basement – bathrooms are fixed open for patrons to use
 - Lights (top floor, library) – some have been replaced.
 - Carpet – nothing new to report.
- b. 2015 Audit
 - Review.

THAT the remainder of the 2015 Technology Grant money be applied towards the deficit shown in the audit, provided we will be receiving a Technology Grant in 2016.

M / S / C Marian J. / Emma L.

THAT the Audit be approved by the Board pending the adjustment for the technology grant expense.

M / S / C Marian J. / Warren H.

c. Grant Application

- Heritage Grant and Moffat Grant have been submitted.

4. NEW BUSINESS

a. 2016 Budget issues

- Annex rental down, internet use lower.
- No increase from Town or R.M.
- Bruce M. has donated \$500 for books and plans to donate additional \$500 (thank you again!)
- Lauren has made adjustments to the budget based on how 2016 has been going and will continue to do so.

THAT the adjustments to the budget be approved as presented.

M / S / C Marian J. / Warren H.

NEXT MEETING: September 13, 2016 at 6:30 p.m.

**ADJOURNMENT: 7:45 P.M.
M / Warren H.**