

THE PAS REGIONAL LIBRARY BOARD MEETING

June 11, 2013

MINUTES

PRESENT: Bonnie White Jeannie Lajambe Marg Lees
 Lauren Wadelius Irene Lemaire
 Bruce MacLean Shawn Sexsmith Warren Hicks

REGRETS: Jim Scott

1. CALL TO ORDER

1.0 ADOPT AGENDA

MOVED / SECOND / CARRIED.

1.1 MINUTES OF May 13, 2013

MOVED / SECOND / CARRIED.

2. CORRESPONDENCE/INFORMATION:

2.1 REVENUE MAY 2013: \$3,053.95

2.2 EXPENSES MAY 2013: \$6,001.42

THAT the expenses for May 2013 be approved as presented.

MOVED / SECOND / CARRIED.

2.3 CIRCULATION for May, 2013: 3,656 (e-books: 324)

2.4 PATRON COUNT: May, 2013: 3,433 (3,343 in library; 90 at events)

2.5 MEMBERSHIPS

May

Town of The Pas (new)	22
Town of The Pas (renew)	14
RM of Kelsey (new)	3
RM of Kelsey (renew)	5
Non-Resident (new)	1
Non-Resident (renew)	2
<i>Total</i>	<i>47</i>

2.6 INTERNET USE: May – 232 hours

2.7 STUDENT

Scott Bateman Middle School Student Jenna Hayes will be at the library for work experience June 17-21, 2013.

3 OLD BUSINESS:

3.6 2012 AUDIT

2012 audit needs to be discussed and approved so we can file the Charitable Return, due June 30. Message from the Town of The Pas that we are required to pay total cost of AUDIT \$1,873.00 which has not been done in the past and is not included in our 2013 budget. No further places to cut to find the money for the audit. We will pay the invoice at the end of December when we determine what our final budget numbers are. It will be included in the 2014 budget.

THAT the 2013 audit be accepted as presented by HMA in the 2nd draft.

MOVED / SECOND / CARRIED.

3.7 BOARD MEMBERS

Two applicants were interviewed for the Board position being vacated by Shawn Sexsmith. Both applicants are from the Town of The Pas. According to the Regional Library Agreement, the provision for Board members is as follows:

1. That a Regional Library Board of Directors (hereinafter referred to as the Board) shall be appointed consisting of a minimum of two but not more than three members from each of the Municipalities which are party to this Agreement.
2. Of the members of the Board for each Municipality, at least one shall be a member of the Council of the Municipality.

This means that since the inception of the Regional Library, we have been contravening the Agreement. The same wording is in the Public Libraries Act. Discussion is needed regarding the number of Board members. The Regional Library Agreement supersedes the Public Libraries Act so we can change it if the RM and Town agree to the changes.

THAT a letter be sent to the Town and RM requesting that the wording be changed to the following:

1. That a Regional Library Board of Directors (hereinafter referred to as the Board) shall be appointed consisting of a minimum of two members from each of the Municipalities which are party to this Agreement.
2. Of the members of the Board for each Municipality, at least one shall be a member of the Council of the Municipality.

MOVED / SECOND / CARRIED.

3.3 DONATIONS

- (i) We have received donations in memoriam of Ernie Ewasiuk in the amount of \$680.00 to date. Shawn Sexsmith to look into “critter dipping” program through Kelsey Conservation District.
- (ii) Manitoba Hydro Employees will be donating \$200 for our summer reading program.

3.4 CUSTOMER APPRECIATION DAY

June 19. We will have draws and give out cookies and coffee to our patrons. Grub Box will donate the cookies.

3.5 EVENTS (May/June)

- (a) Art Class held in partnership with Sam Waller Museum – 15 children
- (b) Storyhour continues with 15 children; last day is June 20
- (c) PJ Tales held May 24 – no PJ Tales will be held in May/June in the future due to lack of attendance because of other activities such as baseball and soccer.
- (d) Book club done until the fall
- (e) Astronomy club continues

3.6 UPCOMING EVENTS

- (a) Summer reading program – July 8-12: 2 groups ages 6-8 and 9-12. Amy Bradt to facilitate.
- (b) Knit-In – June 14 at 2 pm

4. NEW BUSINESS:

4.1 STAFF DEVELOPMENT

ONLINE COURSES

Kristin Nolan recently took an online course regarding cataloguing procedures.

CANADIAN LIBRARIES CONFERENCE

May 28-June 1. Lauren attended. Was able to meet extensively with Library Administrators from Thompson and Flin Flon. We plan to approach PLS to ask for support in order to network and meet once a year to discuss issues, projects etc. Very good conference and Lauren came away with some very useful information and ideas. Lauren to be on planning committee for 2014 Manitoba Libraries Conference.

4.2 PROGRAM FOR CHILDREN RE LOCAL INDUSTRIES, ETC.

Cargill Cares grant; Viterra presentation – Bonnie to discuss. Brainstorming ideas. Money is available for rural communities for programming regarding nutrition, health, education and environmental issues. Some ideas are to do field trips to local industries such as Tolko, HBR and farms.

4.3 BOARD MEMBER

Bonnie White has indicated her intention to step down from the Library Board effective January, 2014. Once we receive a response from the Town and RM re the change we will forward Marion Jenkins and Lorette George's names to the Town for approval.

4.4 CASUAL LIBRARY ASSISTANT

Hired Michelle Head to be a casual library assistant. This is to help cover holidays, sick days, etc.

4.5 STAFF ROOM / ANNEX

Staff room needs refurbishing – paint and flooring. Need to replace carpeting in annex – use Millennium Fund. Lauren to gather and email costs to Board.

5. NEXT MEETING: September 10, 2013 at 6:30 pm

6. ADJOURNMENT: 7:45 pm

All of which is respectfully submitted,

Marg Lees, Secretary