

**THE PAS REGIONAL LIBRARY BOARD MEETING
MINUTES – September 15, 2015**

PRESENT: Jeannie Lajambe, Marion Jenkins, Jennifer Hrabarchuk, Emma Lees, Chad Zolinski, Lauren Wadelius

REGRETS:

1. CALL TO ORDER: 6:38 p.m.

- a. Adopt agenda
- b. Minutes of July 7, 2015 – motion to approve
MOVED / SECONDED / CARRIED
- c. Financial reports of July and August – motion to approve
MOVED / SECONDED / CARRIED
- d. Financial - year to date

2. CORRESPONDENCE / INFORMATION

- a. Circulation – reports circulated. Up for both July and August.
- b. Incidents – review and discussion.
- c. Provincial operating grant – being submitted.
- d. Donation from All Charities - \$974.03
- e. Artist in the Community Grant - \$10,000
- f. Donation from Dan Curry - \$500
- g. Koats for Kids donation box

3. OLD BUSINESS

- a. **Writer in Residence** – Received grant; planning for spring. Emma L. offered to rent a room to the writer if necessary (\$400/month).

- b. **Prison Library** – Waiting for clearance of one volunteer; another planning to apply. Every 2nd Wednesday right now.
- c. **Building repairs** – emailed Eric H. at Town
 - Annex door – nothing further – Chad Z. to speak with Eric.
 - Basement – nothing further, Insurance will cover. Contractor waiting for formal go-ahead.
 - Lights (top floor, library) – waiting until next year. Chad Z. to follow up with Eric.
 - Sidewalk – no time given by Town
- d. **Equipment** – New microfilm reader – waiting for Ian to install
- e. **Staff** – Kristin Nolan returned from maternity leave; Amy Bradt returns for programs.

4. **NEW BUSINESS**

- a. **Fall programming** – see list.
- b. **Inventory** – need to complete. Close for approximately 5 days. Consider in Spring.
- c. **OLA Libraries Superconference** – January, 2016 in Toronto. Suggestion that staff attend Winnipeg conference as well next year.

THAT Administrator Lauren Wadelius be authorized to attend the Conference in Toronto.

MOVED / SECONDED / CARRIED

- 5. **NEXT MEETING: October 20, 2015 at 6:30 p.m.**
- 6. **ADJOURNMENT: 7:30 p.m.**