

THE PAS REGIONAL LIBRARY BOARD MEETING
September 9, 2014
MINUTES

PRESENT: Jeannie Lajambe, Jim Scott, Marion Jenkins, Warren Hicks, Bruce McLean, Jennifer Hrabarchuk, Lauren Wadelius

REGRETS: Marg Lees

1. CALL TO ORDER: 6:40 PM

1.1 ADOPT AGENDA

THAT the agenda be adopted as presented.

MOVED / SECONDED / CARRIED

1.2 MINUTES OF June, 2014 – motion to approve

THAT the minutes of June 17 be approved as presented.

MOVED / SECONDED / CARRIED

1.3 1.3 FINANCIAL REPORT and motion to approve

THAT the financial information be approved as presented.

MOVED / SECONDED / CARRIED

2. CORRESPONDENCE/INFORMATION:

2.1 ADMINISTRATOR'S REPORT – discussion and questions if any

2.2 EMAIL FROM WAYNE HUCULAK

There is a Manitoba Community Places Program project planning workshop in Flin Flon on October 30. If any board member would like to attend please let Lauren know.

3. OLD BUSINESS:

3.1 WRITER IN RESIDENCE

Programs begin September 8 (adult) and 11 (youth) with workshops being planned. Meet and greet on September 10. Lauren Carter is also doing 3 hours of one on one sessions per week with anyone interested and will be working at the library for people to come and observe and ask her questions.

3.2 BASEMENT

Sump pump is in, Town has not fixed the walls yet. Not sure when or if this will be taken care of this year.

3.3 LIGHTS

The tender was awarded mid-August, but still nothing. Town is waiting for materials to come in. Timeline was changed to mid-September but that is here and nothing further.

3.4 STAFF

We now have the following staff in place:

LA 1: Keith Paquette (has reduced his hours and is now at 32.5/wk)

LA 2/Storyhour: Amy Bradt

Saturday LA: Deann MacInnis

Pages: Brendan Buchko, Fallon Wadelius, Lindsay Bernstrom.

3.5 PRISON LIBRARY

I have had some further discussions with TPCC and the possibility of library outreach to the Centre still exists. I have done some more research and provided them with an outline of how it may work. I expect to hear back from the TPCC representative this week or next.

4. NEW BUSINESS

4.1 CARPETS

The carpets were cleaned on Sunday, September 7 throughout the library, including the annex.

4.2 ANNEX ENTRANCE

Gate. Lauren will check with UCN to see if their welding class would be interested in the project.

THAT Lauren will obtain quotes to build a metal gate at the annex door, and that any bio hazard in the library is to be cleaned professionally and not by staff.

MOVED / SECONDED / CARRIED

4.3 NORTHERN LIBRARY MEETING

PLS has contacted me and wishes me to drive to Thompson to join them in a tour of the northern libraries in Lynn Lake and Leaf Rapids on October 6-8. PLS will be covering the cost of my mileage and the hotel.

4.4 ANNEX RENTAL

Elections Manitoba did not call a by-election and therefore did not use the annex. Due to our heavy programming coming up, we will not be in a position to rent the annex during the winter months for such a long time without killing the programs.

4.5 WINTER HOURS

We are now on our winter hours:

Monday to Friday, 10 am – 6 pm

Saturday, 1-5 pm

5. OTHER BUSINESS

Lauren will look into how the personal alarm (panic button) works and if it has been tested. Lauren will also look into training of some kind for staff with respect to safety and patrons with mental health issues, etc.

6. NEXT MEETING: Tuesday, October 14 at 6:30 pm

7. ADJOURNMENT 7:40 pm